

Minutes of the PPG Meeting held on Wednesday 19 June 2019 at Orchard Medical Practice at 1.30 pm

Present

Apologies

Opening Remarks

Rebecca, Practice Manager, took the Chair in Laurence's absence. She welcomed everyone to the meeting.

Minutes of the previous meeting

It was agreed the minutes were a true and accurate record of last meeting. Calls were to remain at 25 in the queue and to be monitored periodically with the group. There had now been a message put on to the phone system to advise patients what to do when they are past 25 in the queue.

Matters arising not on the agenda

Jean H commented that at least 90% of waiting patients were watching the TV screens, everyone found the information up to date and useful whilst waiting.

Appointment of New Chair

Philip offered to take the position of Chair and his offer was gratefully accepted by all members present. Laurence will remain as Vice Chair.

Practice Manager's Report

After discussion with the Clinical Commissioning Group (CCG), the Practice had met with the CCG regarding an application to close its list to new patients (with the exception of new born babies with mother registered here), the current list stands just short of 20,000 patients. The practice has had a salaried GP advert out for a good number of months without success in filling it. The practice were having to use Locums as and when we could get them. The practice would be applying for a 12 month list closure, this would not necessarily be given though. All PPG Members were happy and in agreement with the practice and thought it was a good idea to close the list.

The next step would be to discuss the closure with our locality group (other practices in the area) for their support. The application would then go to the Primary Care Commissioning Committee to discuss and hopefully approve.

The practice currently has two adverts out at the moment which as previously mentioned is the Salaried GP and also an Advance Nurse Practitioner position. The practice is also seeking a pharmacy technician and two full time receptionists.

Rebecca reported a 24 hour blood pressure machine had not been returned to the practice by a patient. The practice had this in hand. The machines were quite costly. The practice had purchased 4 new machines as it was felt more were needed. The group suggested a donation out of the PPG fund of £500 be put towards a machine to help other patients. Rebecca thought this was a great idea.

Patient Survey

Marion has given out and collected patient survey forms on 11 June and will do so on 27 June. Sharon will do a session on 28 June. Any more volunteers were welcome. PPG members thought it would be a good idea for them to also complete a survey.

Health Promotion Plans for 2019

These were deferred until the July meeting. Practice were already doing blood tests for pre-diabetic patients and offering advice, group sessions for pre-diabetic patients were also being offered. There was some discussion about the PSA diagnosis for prostate cancer in men over 50. Gisselle offered to give nutritional advice.

Tombola Morning

The date for this was decided for Wednesday 14 August in the morning. Cake contributions were offered by Gloria, Sharon & Gisselle, anyone else was also welcome to bake. Gloria also asked for gifts for the next Tombola.

Date of next meeting

Wednesday 19 July at 1.30 pm.

There is no meeting in August. The meeting closed at 2.25 pm.